



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, DECEMBER 16, 2024 – 6:30 PM
CITY HALL**

ELECTED OFFICIALS PRESENT:

David Eady - Mayor
George Holt – Councilmember
Jim Windham – Councilmember
Laura McCanless – Councilmember
Jeff Wearing – Councilmember
Mike Ready – Councilmember
Erik Oliver – Councilmember

STAFF PRESENT:

Marcia Brooks –City Clerk/Treasurer
Bill Andrew – City Manager
Mark Anglin – Police Chief
Jody Reid – Supervisor of Maintenance and
Utilities
David Strickland – City Attorney

OTHERS PRESENT: Caleb Reid, Nick Cole, Laura Gafnea (Oxford College)

Agenda (Attachment A)

1. Mayor’s Announcements

Mayor Eady complimented the staff for the successful Winter Festival. Bill Andrew announced that the State Arbor Day Meeting will be held at the Dean’s Dining Room at Oxford College on February 13, 2025 from 9:00 a.m. to 2:00 p.m.

2. Committee Reports

- a. **Trees, Parks, and Recreation Board** – Laura McCanless provided the report.
- b. **Planning Commission** – No report.
- c. **Downtown Development Authority** – Mike Ready provided the report.
- d. **Sustainability Committee** – Laura McCanless provided the report.
- e. **Old Church Committee** – Bill Andrew provided the report.

3. 2025 City Council Meetings Schedule and City Holidays (Attachment B)

No issues raised.

4. 2025 Georgia Forestry Commission Trees Across Georgia (TAG) Grant (Appendix C)

No issues raised. A vote will be taken at the January regular session.

5. Task Order from Carter & Sloope for Smart Meters (Appendix D)

Discussion was held about smart meters providing better specificity on water usage. There may be a need to restructure the City’s fee schedule. Currently any usage up to 3,000 gallons is

charged a minimum amount, which disincentives conservation of water. The new meters will also provide prompt alerts for unusual usage. A vote will be taken at the January regular session.

6. City Hall Landscape proposal from Shades of Green (Appendix E)

The City Councilmembers discussed various options based on the proposal. Mayor Eady advised that the City could implement in phases.

The City Council agreed to concentrate on Section B first because there is not adequate funding to complete the entire plan at once. A closeup view of Section B was requested with complete information about the plantings proposed. There were also a few adjustments suggested to Section B to encompass the full back parking lot.

7. Safe Streets and Roads for All (SS4A) Grant (Attachment F)

Bill Andrew explained that this grant would accomplish the work that was discussed at the December regular session regarding signage, along with a lot more. The \$20,000 previously discussed for a task order could be used as part of the match for this grant. There would be a cost of \$1,500 paid to Northeast Georgia Regional Commission (NEGRC) for their work to apply for the grant.

Jim Windham requested that the parking areas at the trailheads be re-delineated with fresh gravel and signs immediately.

8. Appointment of Mayor Pro Tem (Attachment G)

The City Council agreed to reappoint Erik Oliver as Mayor Pro Tem for 2025. A vote will be taken at the January regular session.

9. Appointment of City Solicitor, City Attorney, Municipal Court Judge, City Clerk and Police Chief (Attachment H)

Mayor Eady stated these appointments could be discussed in an Executive Session if anyone preferred. This was not requested by any of the City Councilmembers. All individuals currently holding these positions will be reappointed in January, with the Municipal Court Judge being appointed to a two-year term per the changes to State law in 2024.

10. Other Business

11. Work Session Meeting Review

12. Executive Session

None

13. Adjourn

Mayor Eady adjourned the meeting at 7:39 p.m.

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer